



# VEENA MEMORIAL P. G. COLLEGE

(Affiliated to University of Kota & Recognized by NCTE, New Delhi)

REF. : VMPGC/KARAULI/

DATE : 19/07/2022

It is hereby informed to all IQAC members that a meeting will be held on **27/07/2022** at 11.00 AM in Veena Memorial P. G. College, Karauli. Please ensure to attend the meeting.

*Jam*  
Coordinator(IQAC)  
Veena Memorial PG College  
Veena Campus, Veena Marg, Karauli-322241

*Janyan*  
Principal  
वीणा मेमोरियल पी.जी. कॉलेज  
करौली (राज०)

★ VEENA CAMPUS, VEENA MARG, KARAULI (Raj.)

★ Society Office .: Veena Bhawan, Veena Campus, Veena Marg, Karauli-322241 (Raj.)

☎ Tel.: 07464-297026, 9928054005 | 🌐 Webiste: [www.vmsscollege.com](http://www.vmsscollege.com) | Email.: [vmckarauli@gmail.com](mailto:vmckarauli@gmail.com)



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## IQAC Minutes of the Meeting

Date: 27/07/2022

The Meeting of IQAC was held on 27/07/2022 at 11.00 am in IQAC hall.

The following members were present:-

S. No.	Designation	Name of Members	Signature
1	Chairperson	Dr. Laxman Dhaked	
2	Coordinator	Mr. Yashwant Parashar	
3	Teachers Representative.	Mr. R. N. Singh	
4		Dr. K. P. Yadav	
5		Dr. Rohitas Kumar	
6		Mr. Arvind Kumar Patel	
7		Ms. Praveen Mala Meena	
8		Mr. Sahav Singh	
9		Mr. Sanni Kumar	
10		Management Nominee	Mr. Vijay Singh
11	Administrative Officer	Mr. Roop Singh	
12	Local Society Representative	Mr. Hemendra Kumar	
13	Industrialist	Mr. Ram Kumar Singh	
14	Student Nominee	Mr. Yaduraj Pal Jadaun	
15	Alumni Nominee	Mr. Ashok Mali	

Chairperson Dr. Laxman Dhaked welcomed all the members of IQAC. The coordinator read out the minutes of the previous IQAC meeting held on 08/05/2022. The minutes of the previous meeting were confirmed.

Coordinator(IQAC)

Veena Memorial PG College

Veena Campus, VEENA CAMPUS, VEENA MARG, KARAU LI (Raj.)

प्राचार्य  
वीणा मेमोरियल पी.जी. कॉलेज  
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The following agenda were discussed one by one:-

**Agenda – 1:** Previous meeting approval

- Minutes of the previous IQAC meeting are approved.

**Agenda – 2:** Proposal to design academic calendar

- Academic calendar should be designed for the session 2022-23

**Agenda – 3:** Proposal of orientation program for the new admitted students.

- Orientation program should be organized for the new admitted students.

**Agenda – 4:** Proposal of plantation and distribution of NCC 'C' certificate

- Different types of plants should be planted to develop greenery in the campus.
- NCC 'C' Certificates should be distributed to the NCC cadets.

**Agenda – 5:** Proposal for website update of the college.

- The website of the college should be updated.

**Agenda – 6:** Proposal to recruit teaching and non-teaching staff.

- Advertisement should be published in the newspaper for the recruitment of teaching and non- teaching staff as per the norms against the vacant posts.

**Agenda – 7:** Proposal to recruit NCC cadets for the current session.

- Advertisement should be published in the newspaper for the recruitment of NCC cadets.

**Agenda – 8:** Proposal to organize two *webinars* in the present session.

- The topics of webinars should be selected during the meeting among the faculty members.

**Agenda – 9:** Proposal to upgrade library.

- Library should be digitally upgraded by updating software, e-Journals, e-coding and books and magazines for smart work.

**Agenda – 10:** Proposal to organize *national conference* in the present session.

- A national conference should be organized in the month of November, 2022.

*Jam*

Coordinator(IQAC)

Veena Memorial PG College

Veena Campus, VEENA CAMPUS, VEENA MARG, KARAU LI (Raj.)

Veena Campus, Veena Marg, Karauli-322241

*Janyou*  
प्रचारिय

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REF.: VMPGC/KARAULI/2022-23/IQAC/

Date: 27-07-2022

## Meeting Report

S. No.	Agenda	Decision	Action Taken
1	Previous meeting approval	Minutes of the previous IQAC meeting have been approved	Verified
2	Proposal to design academic calendar	Academic calendar has been designed for the session 2022-23	Done
3	Proposal of orientation program for the new admitted students	Orientation program has been organized for the new admitted students	Done
4	Proposal of plantation and distribution of NCC 'C' certificate	<ul style="list-style-type: none"><li>Different types of plants have been planted to develop greenery in the campus.</li><li>NCC 'C' Certificates have been distributed to the NCC cadets.</li></ul>	Done
5	Proposal for website update of the college.	The website of the college has been updated.	Done
6	Proposal to recruit teaching and non-teaching staff.	Advertisement has been published in the newspaper for the recruitment of teaching and non-teaching staff as per the norms against the vacant posts.	Done
7	Proposal to recruit NCC cadets for the current session Cadets	Advertisement has been published in the newspaper for the recruitment of NCC cadets	Done
8	Proposal to organize two <i>webinars</i> in the present session	The topics of webinars should be selected during the meeting among the faculty members	In Progress
9	Proposal to upgrade library.	Library should be digitally upgraded by updating software, e-Journals, e-coding and books and magazines for smart work.	In Progress
10	Proposal to organize <i>national conference</i> in the present session	A national conference has been organized in the month of November, 2022.	Done

*Jam.*  
Coordinator(IQAC)

Veena Memorial PG College

Veena Campus, Veena Marg, Karauli-322241

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