



# VEENA MEMORIAL P. G. COLLEGE

(Affiliated to University of Kota & Recognized by NCTE, New Delhi)

REF. : VMPGC/KARAULI/

DATE : 01/10/2019

It is hereby informed to all IQAC members, a meeting will be held on **14/10/2019** at 4:30 pm in Principal office Veena Memorial P. G. College, Karauli. Please ensure to attend the meeting.

Coordinator(IQAC)  
Veena Memorial PG College  
Veena Campus, Veena Marg, Karauli-322241

Principal  
प्राचार्य

वीणा मेमोरियल पी.जी. कॉलेज  
करौली (राज०)

★ VEENA CAMPUS, VEENA MARG, KARAULI (Raj.)

★ Society Office .: Veena Bhawan, Veena Campus, Veena Marg, Karauli-322241 (Raj.)

☎ Tel.: 07464-297026, 9928054005 | 🌐 Webiste: [www.vmsscollege.com](http://www.vmsscollege.com) | Email.: [vmdckarauli@gmail.com](mailto:vmdckarauli@gmail.com)



# VEENA MEMORIAL P. G. COLLEGE

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## IQAC Minutes of the Meeting

Date: 14/10/2019

The Meeting of IQAC was held on 14/10/2019 at 04:30 pm in Principal office.

The following members were present:-

| S. No. | Designation                  | Name of Members          |                 |
|--------|------------------------------|--------------------------|-----------------|
| 1      | Chairperson                  | Dr. Laxman Dhaked        |                 |
| 2      | Coordinator                  | Mr. R. N. Singh          |                 |
| 3      | Teachers Representative      | Dr. K. P. Yadav          |                 |
| 4      |                              | Mr. Arvind Kumar Patel   |                 |
| 5      |                              | Mr. Khajan Mal Gurjar    |                 |
| 6      |                              | Mr. Balaram Meena        |                 |
| 7      |                              | Mr. Satanand Sharma      |                 |
| 8      |                              | Mr. Pradeep Kumar Sharma |                 |
| 9      |                              | Mr. Tikam Chand Jangid   |                 |
| 10     |                              | Mr. Yashwant Parashar    |                 |
| 11     |                              | Management Nominee       | Mr. Vijay Singh |
| 12     |                              | Administrative officer   | Mr. Roop Singh  |
| 13     | Local Society Representative | Mr. Hemendra Kumar       |                 |
| 14     | Industrialist                | Mr. Ram Kumar Singh      |                 |
| 15     | Student Nominee              | Mr. Dilkush Prajapat     |                 |
| 16     | Alumni Nominee               | Ms. Rajul Sharma         |                 |

Chairperson Dr. Laxman Dhaked welcomed all the members of IQAC. The coordinator read out the minutes of the previous IQAC meeting held on 15/08/2019. The minutes of the previous meeting were confirmed.

Coordinator(IQAC)

Veena Memorial P.G. College, VEENA CAMPUS, VEENA MARG, KARAU LI (Raj.)

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The following agenda were discussed one by one:-

**Agenda – 1:** Previous meeting minutes approval.

- Minutes of the previous IQAC meeting are approved.

**Agenda – 2:** Proposal of the visit of NSS adopted village and the discussion of 7 days winter Camp.

- A visit should be planned for the adopted village Wirwas (Anjani Mata Mandir).
- A winter camp should be planned of 7 days.

**Agenda – 3:** Proposal to promote game activities at State, National and International Level

- It should be instructed to Mr. Abdul Jabbar (P.T.I.) to provide the basic facilities for promoting games in the college campus.

**Agenda – 4:** Proposal to organize multiple types of activities in the month of December.

- Awareness programs should be organized such as Human Rights Day, Aids Day and Swachh Bharat Abhiyan
- Competitive activities should be organized such as Rangoli and Menhdi Competition..

**Agenda – 5:** Proposal to arrange the Biometric Machine for the attendance.

- Biometric machine should be arranged for the attendance of Students, Teaching and Non – Teaching Staff.

**Agenda – 6:** Proposal of furniture for the sitting arrangement.

- 500 chairs and tables should be arranged for the sitting of the students.

**Agenda – 7:** Proposal to organize Pre University Examination.

- Answer copies and question papers should be arranged for Pre University Examination.

**Agenda – 8:** Proposal to organize a farewell party.

- A farewell party should be organized in the month of February.

Coordinator(IQAC)

Veena Memorial P.G. College, VEENA CAMPUS, VEENA MARG, KARAU LI (Raj.)

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प्राचार्य

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REF. : VMPGC/KARAULI/2019-20/IQAC/

Date: 14-10-2019

## Meeting Report

| S. No. | Agenda  | Decision  | Action Taken |
|--------|---|---|--------------|
| 1      | Previous meeting minutes approval   | Minutes of the previous IQAC meeting are approved   | Verified     |
| 2      | Proposal of the visit of NSS adopted village and the discussion of 7 days winter Camp | <ul style="list-style-type: none"><li>A visit has been planned for the adopted village Wirwas (Anjani Mata Mandir)</li><li>A winter camp has been planned of 7 days</li></ul>   | Done         |
| 3      | Proposal to promote game activities at State, National and International Level        | It has been instructed to Mr. Abdul Jabbar (P.T.I.) to provide the basic facilities for promoting games in the college campus   | In Progress  |
| 4      | Proposal to organize multiple types of activities in the month of December            | <ul style="list-style-type: none"><li>Awareness programs have been organized such as Human Rights Day, Aids Day and Swachh Bharat Abhiyan</li><li>Competitive activities have been organized such as Rangoli and Menhdi Competition</li></ul> | Done         |
| 5      | Proposal to arrange the Biometric Machine for the attendance                          | A Biometric machine has been arranged for the attendance of Students, Teaching and Non – Teaching Staff   | Done         |
| 6      | Proposal of furniture for the sitting arrangement                                     | 500 chairs and tables have been sanctioned  | Done         |
| 7      | Proposal to organize Pre University Examination                                       | Answer copies and question papers have been arranged to organize Pre University Examination   | Done         |
| 8      | Proposal to organize a farewell party   | A farewell party has been organized in the month of February.   | Done         |

Coordinator(IQAC)

Veena Memorial PG College

\* VEENA CAMPUS, VEENA MARG, KARAULI (Raj.)

Veena Campus, Veena Marg, Karauli-322241

प्राचार्य

Principal

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